



Employment Application

PLEASE TYPE OR PRINT CLEARLY IN DARK INK (See Privacy Act Statement on page 2.)



Position(s) applying for: _____

Name: _____ Sex: Male Female
(Last) (First) (Middle)

Mailing Address: _____

Quarters/Residence Address in Japan: _____

Home Phone: _____ Work Phone: _____ Social Security Number: _____

Birth Date: _____ Birth Place (City and State or Country): _____

Citizenship: _____ Maiden and Other Names Used: _____

Are you a U. S. Forces Family Member? Yes No If Yes, give name, rank or grade, social security number and duty assignment of sponsor: _____

Are you under the Status of Forces Agreement (SOFA)? Yes No

What is your expected date of departure from Japan? (Month and Year) _____

Are you applying for Military Spouse Preference? Yes No

What is the lowest pay you will accept? \$ _____ per _____

What is the geographic area(s) you are willing to work?
 Main Base Only Hario Village Only Main Base or Hario Village

An approved Special Request/Authorization Form must be attached to this application for all active duty enlisted military personnel.

During the last ten years, were you fired from any job for any reason, did you quit after being told that you would be fired or did you leave through mutual agreement because of specific problems?..... Yes No
If yes, please explain: _____

Have you ever been convicted of any crimes after reaching the age of 18, other than minor traffic infractions? Yes No
If yes, please explain: _____

Have you ever been punished at military non-judicial punishment or Article 15? Yes No
If yes, please explain: _____

Employment History

List your last three employers, assignments or volunteer activities, starting with the most recent; including military experience.

From	To	Employer	Telephone ()
Job Title		Address	
Immediate Supervisor & Title		Summarize the nature of work performed and job responsibilities	
Reason for leaving		Hourly Rate/Salary Start \$ per	Final \$ per

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From	To	Employer	Telephone ()
Job Title		Address	
Immediate Supervisor & Title		Summarize the nature of work performed and job responsibilities	
Reason for leaving		Hourly Rate/Salary Start \$ per Final \$ per	

Skills and Qualifications

List your last three employers, assignments or volunteer activities, starting with the most recent; including military experience.

_____ How many words per minute can you type? _____

Educational Background

Name and Location	Years Completed	Did you graduate?		Course of Study
High School				
College		Major	Degree	
Other				

References (Not applicable for Active Duty Military Personnel)

Mr./Ms.	First Name	M. I.	Last Name	Complete Mailing Address

Privacy Act: Your Social Security Number is required for us to properly maintain your records. We may also use your SSN to make requests for information about you from employers, schools, banks and others who know you. The information we collect via your SSN will be used for employment purposes. However, information we gather about you may also be shared with other Federal, State and local agencies as required. Providing us with your SSN, or any information requested on this form, is voluntary. However, if you do not provide all of the information requested, your application for employment cannot be processed and you will not be considered for the position for which you are applying.

It is understood and agreed that any misrepresentation by me in this application will be sufficient cause for cancellation of this application and/or separation from the employer.

I certify that, to the best of my knowledge and belief, all my statements are true and correct.

Signature of Applicant: _____ Date: _____

(Note: You may attach a resume to this application.)